

FINAL
REGULAR MEETING OF THE BOARD OF CHOSEN FREEHOLDERS
HELD ON TUESDAY, APRIL 12, 2016 AT 7:00 P.M.
IN THE COUNTY ADMINISTRATION BUILDING
4 MOORE ROAD
CAPE MAY COURT HOUSE, NEW JERSEY

ROLL CALL
STATEMENT OF DIRECTOR
MOMENT OF SILENCE
FLAG SALUTE
MINUTES – MOTION TO APPROVE REGULAR MINUTES
COMMUNICATIONS
REPORTS
FREEHOLDER REPORTS

RESOLUTIONS:

INTRODUCED BY MR. DESIDERIO, SECONDED BY MS. HAYES

- 307-16 Resolution amending the staffing limit established by the Civil Service Commission for Investigators of the Cape May County Prosecutor's Office.
(This Resolution amends the staffing limit established by the Civil Service Commission for Investigators to forty-seven (47) investigators.)
- 308-16 Resolution amending the 2016 Budget for the Edward Byrne Memorial Justice Assistance Grant #JAG 1-6-14 Megan's Law and Local Law Enforcement Assistance for the period 2/3/16 to 2/2/17 in the amount of \$5,279.00.
(This Resolution amends the 2016 Budget in the amount of \$5,279.00, providing funds to attend training seminars, thus enhancing the Prosecutor's Office ability to investigate and prosecute all Megan's Law cases.)
- 309-16 Resolution accepting Grant Award from New Jersey Department of Law and Public Safety for Megan's Law and Local Law Enforcement Assistance Project in the amount of \$5,279.00.
(This Resolution accepts a grant award in the amount of \$5,279.00; subgrant period 2/3/16 to 2/2/17.)
- 310-16 Resolution amending the 2016 Budget for the Sexual Assault Nurse Examiner/ Sexual Assault Response Team Project Grant No. VS-49-14 for the period 10/1/15 to 9/30/16 in the amount of \$48,511.00.
(This Resolution amends the 2016 Budget in the amount of \$48,511.00, with InKind Matching Funds of \$12,128.00 provided by Cape Regional Medical Center, providing funding to support sexual assault victim assistance programs and to enhance the services and treatment of sexual assault victims.)
- 311-16 Resolution authorizing payment to the Travelers Insurance Company for various claims in the total amount of \$5,984.00.
(This Resolution authorizes payment to the Travelers Insurance Company, Property-Casualty Department for various claims.)
- 312-16 Resolution amending the 2016 Budget for Emergency Management Assistance Funding for the period 7/1/15 to 6/30/16 in the amount of \$55,000.00.
(This Resolution amends the 2016 Budget in the amount of \$55,000.00 (with InKind Matching Funds of \$55,000.00, for a total project cost of \$110,000.00), funds to be utilized for the purpose of enhancing the County's ability to sustain its all-hazards emergency management capabilities.)

- 313-16 Resolution accepting Grant Award from New Jersey Department of Law and Public Safety for S.A.R.T./F.N.E. Program Grant for a total amount of \$60,639.00.

(This Resolution accept a grant award for the Sexual Assault Nurse Examiners/Sexual Assault Response Team Program Grant (Federal \$48,511.00 and Inkind Match \$12,128.00) from 10/1/15 to 9/30/16. These funds will support sexual assault victim assistance programs and enhance the services and treatment of sexual assault victims.)

- 314-16 Resolution authorizing the Board to hold a meeting excluding the public on April 12, 2016 at 6:00 p.m. or as soon thereafter as possible or as practicable.

Matters falling within the attorney-client privilege, personnel matters and litigation captioned Janella Guntner v. Crest Haven, Workers' Compensation C.P. #2013-6946 and Jeremiah Craver v. County, Workers' Compensation C.P. 2012-29576 and #2012-29598.

(This Resolution authorizes the Board of Chosen Freeholders to conduct a meeting excluding the public at the stated time in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-1, et seq.)

- 315-16 Resolution authorizing execution of Interim Lease Agreement with the Township of Lower for the Lower Township Public Safety Building.

(This Resolution authorizes the execution of Interim Lease Agreement for the shared use of the Lower Township Public Safety Building by the Township and the County, pending the design, financing and construction of a new joint facility to be shared by the parties.)

Freeholders	Ayes	Nays	Abstain	Absent
Mr. Desiderio	X			
Ms. Gabor	X			
Ms. Hayes	X			
Mr. Morey	X			
Mr. Thornton	X			

INTRODUCED BY MS. GABOR, SECONDED BY MR. MOREY

- 316-16 Resolution granting and amending various Leaves of Absence to County Employees.

(This Resolution authorizes County Employees to be placed on a Leave of Absence in accordance with the County Leave of Absence Policy and the Family Medical Leave Act (FMLA).)

- 317-16 Resolution authorizing Memorandum of Understanding Disaster Plan Agreement between Lutheran Crossings Enhanced Living at Moorestown and Crest Haven Nursing and Rehabilitation Center for evacuation purposes in the event of a disaster.

(This Resolution authorizes a Memorandum of Understanding Disaster Plan Agreement for the purpose of transporting/receiving patients in the event of a potential hazard requiring evacuation. This agreement shall be effective January 1, 2016 and continue for a period of one (1) year.)

- 318-16 Resolution authorizing 2016 aerial dispensing operations by the Cape May County Department of Mosquito Control.

(This Resolution authorizes aerial dispensing for control of mosquito population.)

- 319-16 Resolution accepting agreement with the State of New Jersey Department of Human Services, for the Statewide Respite 2016 in the amount of \$111,180.00.

(This Resolution accepts funds for the Statewide Respite 2016 Project to provide relief and support to family or other uncompensated caregivers from the demands of family care of the elderly and other functionally

impaired adults in the amount of \$111,180.00 for the period 1/1/16 through 12/31/16.)

- 320-16 Resolution amending the 2016 Budget for the Statewide Respite 2016 #DOAS16SRP007 for the period 1/1/16 to 12/31/16 in the amount of \$111,180.00.
(This Resolution amends the 2016 Budget in the amount of \$111,180.00, providing relief and support to family or other uncompensated caregivers from the demands of daily care of the elderly and other functionally impaired adults.)
- 321-16 Resolution authorizing agreement with New Jersey Family Planning League for 2016 Family Planning Services in the amount of \$65,874.00.
(This Resolution authorizes the County Health Department to enter into an agreement from 1/1/16 through 12/31/16, utilizing funding to provide family planning services to eligible residents.)
- 322-16 Resolution amending the 2016 Budget for New Jersey Family Planning League in the amount of \$65,874.00.
(This Resolution amends the 2016 Budget in the amount of \$65,874.00, for the period of 1/1/16 to 12/31/16.)
- 323-16 Resolution authorizing settlement of claim petition with Petro Cohen Petro Matarazzo, PC and the County of Cape May on behalf of Denise High for work-related injury.
(This Resolution authorizes a Court-ordered settlement in the amount of \$31,826.00 to a former Health department employee who filed a claim for an injury sustained while employed with the County.)
- 324-16 Resolution amending agreements with the U.S. Department of Housing and Urban Development and the Cape May County Department of Social Services.
(This Resolution amends agreements with the United States Department of Housing and Urban Development to replace the Board of Social Services to Cape May County Department of Social Services as the replacement recipient for the above projects.)
- 325-16 Resolution accepting agreement with the State of New Jersey Department of Children and Families, for the Human Services Advisory Council in the amount of \$134,433.00.
(This Resolution accepts funds for the Human Services Advisory Council 2016 in the amount of \$134,433.00 for the period 1/1/16 through 12/31/16.)
- 326-16 Resolution applying to New Jersey Department of Law and Public Safety for FY15 Hazardous Materials Emergency Preparedness Training Grant in the amount of \$17,509.13.
(This Resolution authorizes an application to the State for grant funds to conduct Hazardous Materials Awareness and Operations/Confined Space Awareness and Operations training for first responders for the period 9/30/15 to 9/30/16.)
- 327-16 Resolution applying to New Jersey Department of Law and Public Safety for FY16 Hazardous Materials Emergency Preparedness Training Grant in the amount of \$23,715.00.
(This Resolution authorizes an application to the State for grant funds to conduct Hazardous Materials Awareness and Operations/Confined Space Awareness and Operations training for first responders for the period 9/30/16 to 9/30/17.)
- 328-16 Resolution authorizing the County of Cape May to join the Cumberland-Salem Workforce Development Board pending final State approval.

(This Resolution authorizes the County of Cape May to join the Cumberland-Salem Workforce Development Board pending final State approval.)

329-16 Resolution authorizing inter-agency agreement between Cape May County Department of Aging and Disability Services and Cape May County Health Department for Oral Health.

(This Resolution authorizes use of an inter-agency agreement between Cape May County Department of Aging and Disability Services and the Cape May County Health Department for the provision of Oral Health services for a period of 1/1/2016 through 12/31/2016.)

330-16 Resolution authorizing Professional Service Agreement with Partners in Care Foundation to provide HomeMeds Software to the Department of Health in an amount not to exceed \$6,000.00.

(This Resolution authorizes a Professional Service Agreement with Partners in Care Foundation to provide HomeMeds Software to the Department of Health 2016 Medication Management Program Grant for a term commencing March 1, 2016 and ending December 31, 2016.)

Freeholders	Ayes	Nays	Abstain	Absent
Mr. Desiderio	X			
Ms. Gabor	X			
Ms. Hayes	X			
Mr. Morey	X			
Mr. Thornton	X			

INTRODUCED BY MS. HAYES, SECONDED BY MR. DESIDERIO

331-16 Resolution supplementing the 2016 Salary Resolution and approving appointments and salaries.

(This Resolution authorizes the hiring of new County employees, temporary assignment pay, salary changes or corrections, title changes and promotions of County employees when applicable.)

332-16 Resolution reconfirming Resolution No. 305-16 and Resolution No. 306-16 adopted March 22, 2016.

(This Resolution reconfirms and ratifies the following Resolutions as adopted by the Board of Chosen Freeholders at a regular meeting held on March 22, 2016: (1) Resolution No. 305-16 authorizing the Board to hold a meeting excluding the public on March 22, 2016 at 3:30 p.m. or as soon thereafter as possible or as practicable. (2) Resolution No. 306-16 authorizing an Indemnification Agreement among Wetlands Productions, LLC, Cape May County Bridge Commission and the County of Cape May to film a motion picture on April 6, 2016.)

333-16 Resolution authorizing Indemnification Agreement with City of Cape May for Cape May County Men’s Softball League from May 9 through August 31, 2016.

(This Resolution permits the Cape May County Men’s Softball League to hold practices and games at County Park East.)

334-16 Resolution authorizing Indemnification Agreement with Families United Network Academy for use of the baseball field at County Park East.

(This Resolution permits Families United Network Academy to hold practices and games at County Park East retroactive from March 16, 2016 through June 15, 2016.)

335-16 Resolution authorizing Indemnification Agreement with Hope Pregnancy Center for a *Walk for Life Rally* on May 14, 2016 at the County Park.

(This Resolution permits the Hope Pregnancy Center to hold its annual awareness rally at the County Park.)

336-16 Resolution authorizing Federal Fiscal Year 2016 Certifications and Assurances for FTA Assistance applicable to 5310 and 5311 Programs.

(This Resolution is affirmed by County Counsel of the applicant's legal authority to certify compliance with said year's FTA funding assistance requirements applicable to 5310 and 5311 programs.)

337-16 Resolution amending the 2016 Budget for the Veterans Transportation Grant #VL16T73 for the period 7/1/15 to 6/30/16 in the amount of \$13,000.00.

(This Resolution amends the 2016 Budget in the amount of \$13,000.00, providing funds for door-to-door transportation of Veterans to medical facilities in Delaware, Philadelphia, the Atlantic City area, and the Cape May Coast Guard Base.)

338-16 Resolution awarding open-ended Contract No. 86-16 to Universal Mailing Service, Inc. to furnish mailing, preparation of data and imprinting on sample ballots for the Cape May County Clerk's Office.

(This Resolution awards a competitive contract to Universal Mailing Service, Inc. to furnish mailing, preparation of data and imprinting on sample ballots for the Clerk's Office from 4/12/2016 through 4/11/2017.)

339-16 Resolution awarding open-ended Contract No. 85-16 to Election Graphics, Inc. to furnish and deliver election ballots for the Cape May County Clerk's Office.

(This Resolution awards a competitive contract to Election Graphics, Inc. to furnish and deliver election ballots and related material for the period of 4/12/2016 through 4/11/2017.)

340-16 Resolution authorizing a non-fair and open Contract No. 100-16 with CLR Design Inc., for design and construction administration for small primate exhibit for the Zoo in the amount of \$78,500.00.

(This Resolution authorizes a non-fair and open Contract with CLR Design, Inc., in the amount of \$78,500.00 for the provision of design and construction administration for the small primate exhibit at the Zoo.)

341-16 Resolution extending County Contract No. 225-10 with Browntech, Inc., to December 31, 2016.

(This Resolution extends the proprietary Browntech document management system with Browntech, Inc., to December 31, 2016.)

Freeholders	Ayes	Nays	Abstain	Absent
Mr. Desiderio	X			
Ms. Gabor	X			
Ms. Hayes	X			
Mr. Morey	X			
Mr. Thornton	X			

INTRODUCED BY MR. MOREY, SECONDED BY MS. GABOR

342-16 Resolution creating the Office of Economic Development as a Division of the Planning Department.

(This Resolution creates the Office of Economic Development as a Division of the Cape May County Planning Department.)

343-16 Resolution authorizing the execution of a Historic Preservation Trust Fund Grant Program Grant Agreement with Mid-Atlantic Center for the Arts & Humanities (MAC) for the project known as "Preserving the exterior of the Cape May Lighthouse by removing existing paint, repairing substrates and plain painting of historic surfaces at Lighthouse Avenue, Lower Township", providing for a portion of the

funding of this project, in a total amount not to exceed \$50,000.00, with adoption of all other terms and conditions of the annexed schedules.

(This Resolution authorizes a Historic Preservation Trust Fund Grant Program Grant Agreement with Mid-Atlantic Center for the Arts & Humanities (MAC), for funding for the above-referenced project under the Open Space Program, pursuant to N.J.S.A. 40:12-16, et seq.)

- 344-16 Resolution amending terms on Shared Services Agreements between the County of Cape May and Certain Municipalities with regard to the Cape May County Open Space and Farmland Preservation Program.

(This Resolution amends certain Shared Services Agreements to extend the term of the SSA, now expiring on March 31, 2016.)

- 345-16 Resolution authorizing application for road opening permit to South Jersey Gas Company for Landis Avenue (CR619), City of Sea Isle City.

(This Resolution authorizes South Jersey Gas Company for a gas main renewal on Landis Avenue (CR619), City of Sea Isle City. Work will be completed promptly.)

- 346-16 Resolution granting permission to the Borough of West Cape May to close a portion of Myrtle Avenue (CR606) on Saturday, June 4, 2016 for their annual Strawberry Festival.

(This Resolution gives permission to the Borough of West Cape May to temporarily close a portion of Myrtle Avenue (CR606) for their Strawberry Festival.)

- 347-16 Resolution granting permission to the Borough of West Cape May to close a portion of Myrtle Avenue (CR606) on Saturday, October 8, 2016 for their annual Lima Bean Festival.

(This Resolution gives permission to the Borough of West Cape May to temporarily close a portion of Myrtle Avenue (CR606) for the Lima Bean Festival.)

- 348-16 Resolution granting permission to the Borough of West Cape May to close a portion of Broadway (CR626) and Perry Street (CR606) on December 3, 2016 for their annual Christmas Parade.

(This Resolution gives permission to the Borough of West Cape May to close a portion of Broadway (CR626) and Perry Street (CR606) for their annual Christmas Parade.)

- 349-16 Resolution authorizing Change Order No. 1 in the amount of \$4,360.00 to Fabbri Builders, Inc. for Re-Bid Modular Building for Cape May County Spay and Neuter Clinic.

(This Resolution authorizes a change order to upgrade two HVAC units and electrical service.)

- 350-16 Resolution accepting proposal of Remington & Vernick Engineers in the amount of \$122,191.62 for Professional Construction Engineering Services for Lafayette Street (CR633) over Cape Island Creek Bridge Repairs.

(This Resolution accepts the proposal of Remington & Vernick Engineers in the amount of \$122,191.62 to provide professional construction engineering services for Lafayette Street (CR633) over Cape Island Creek Bridge Repairs. Remington & Vernick Engineers is one of the consultants in the professional construction engineering pool of consultants.)

- 351-16 Resolution closing the contract and accepting the work of Garden State General Construction, Inc. for Building No. 12 Slab and Foundation Demolition at the Cape May County Airport.

(This Resolution accepts the work and closes the contract.)

- 352-16 Resolution awarding contract to Stantec Consulting Services Inc. for 2016 Professional General Engineering Services and Project Management Support on an As-Needed Basis.
(This Resolution awards the contract for 2016 Professional General Engineering Consulting Services Inc.)
- 353-16 Resolution authorizing Purchase and Sale of Wetland Mitigation Credits Agreement between Evergreen Environmental, LLC and Cape May County for the 17th Street Culvert Replacement in Ocean City.
(This Resolution authorizes execution of an agreement for the Purchase and Sale of Wetland Mitigation Credits as required by NJ Department of Environmental Protection to satisfy the mitigation resulting from the permanent disturbance of the coastal area associated with the 17th Street Culvert Replacement Project in Ocean City.)
- 354-16 Resolution closing the contract and accepting the work of F.W. Shawl & Sons, Inc. for Stagecoach Road (CR667) at Evergreen Dr. Drainage Improvements and Two Mile Beach Bicycle Access Construction.
(This Resolution accepts the work and closes the contract.)
- 355-16 Resolution authorizing application for Road Opening Permit to South Jersey Gas Company for Shunpike Road (CR644) in the Township of Lower.
(This Resolution authorizes South Jersey Gas Company to install a gas main on Shunpike Road (CR644) in the Township of Lower. Work will be completed promptly.)
- 356-16 Resolution authorizing Change Order No. 9 in the amount of \$19,574.41 for the contract of Aliano Brothers General Contractors, Inc. for Wildwood Crest Library Renovations.
(This Resolution authorizes a change order for various items of extra work.)
- 357-16 Resolution authorizing Modification No. 4 in the amount of \$15,100.00 to the Professional Services Agreement with Hatch Mott MacDonald for License Site Remediation Professional Services for Buildings at the Cape May County Airport.
(This Resolution increases the ceiling amount of Hatch Mott MacDonald professional services agreement for hazardous materials remediation at Buildings at the Cape May County Airport to include Building 98.)
- 358-16 Resolution awarding contract to Zone Striping, Inc. in the amount of \$164,004.49 for 2016 Pavement Marking Improvements on various County roads.
(This Resolution awards the contract for 2016 Pavement Marking Improvements on various County Roads.)
- 359-16 Resolution accepting proposal of T & M Associates in the amount of \$547,124.00 for Professional Engineering Services associated with Dennisville-Petersburg Road (CR610) Improvements, Township of Dennis.
(This Resolution accepts the proposal of T & M Associates in the amount of \$547,124.00 for professional engineering services for Dennisville-Petersburg Road (CR610) Improvements, Township of Dennis.)
- 360-16 Resolution awarding contract to RTW Construction, Inc. in the amount of \$192,080.00 for 2016 Miscellaneous Drainage Improvements III on various County roads throughout Cape May County.
(This Resolution awards the contract for 2016 Miscellaneous Drainage Improvements III on various County roads throughout Cape May County.)

- 361-16 Resolution authorizing Modification No. 1 in the amount of \$187,930.40 to Stantec Consulting Services Inc. for Professional Engineering Services for Ocean Drive (CR619) Revetment Wall Extension in Upper Township.
(This Resolution accepts Stantec Consulting Services Inc. contract modification to complete the design, secure the necessary permits and prepare the contract documents for the extension of the revetment wall along Ocean Drive from the Corsons Inlet Bridge northward for approximately 750 feet.)
- 362-16 Resolution authorizing Modification No. 3 in the amount of \$90,598.64 to the professional services agreement with Wayne Allan Neville, A.I.A. for the New Cape May County Library, Sea Isle City Branch.
(This Resolution increases the ceiling amount of Wayne Allan Neville, A.I.A. professional construction engineering services agreement.)
- 363-16 Resolution awarding contract to Hall Construction Co., Inc. in the amount of \$37,352,000.00 for Re-Bid Cape May County Correctional Center.
(This Resolution awards the contract for Re-Bid Cape May County Correctional Center.)
- 364-16 Resolution authorizing Woodbine Volunteer Fire Department to solicit contributions at the intersection of Woodbine-Ocean View Road (CR550) and Dennisville-Petersburg Road (CR610) in the Borough of Woodbine.
(This Resolution permits fire company volunteers to hold ‘coin drops’ on various dates throughout the summer to obtain public contributions which help offset operational expenses.)
- 365-16 Resolution closing the federally funded portion of the professional engineering services contract with McCormick Taylor, Inc. for Improvements to Sea Isle Boulevard (CR625) and accepting the work.
(This Resolution accepts the work of McCormick Taylor, Inc. and closes the federal portion of their agreement with the County for the Final Design of the Improvements to Sea Isle Boulevard (CR625) Section II from the Garden State Parkway to Ludlam Thorofare Bridge.)
- 366-16 Resolution authorizing the use of Competitive Contracting to provide Professional Engineering Services for Reconstruction of 55th Street (CR619/CR619 Spur), City of Ocean City.
(This Resolution authorizes the use of competitive contracting process pursuant to N.J.S.A. 40A:1 1-4.1i for selecting a consultant for professional services.)
- 367-16 Resolution authorizing Change Order No. 2-Final in the amount of - \$68,180.11 to Landberg Construction, LLC contract for Crest Haven Road (CR609) and CMC Tech School Parking Lot Improvements, Township of Middle.
(This Resolution authorizes a change order to adjust quantities to reflect the as-built conditions.)

Freeholders	Ayes	Nays	Abstain	Absent
Mr. Desiderio	X			
Ms. Gabor	X			
Ms. Hayes	X			
Mr. Morey	X			
Mr. Thornton	X			

Additions:

- 368-16 Resolution adopting a uniform policy for purchases below the threshold established under the Local Public Contracts Law.

(This Resolution adopts a uniform and streamline procedure for County purchases under the bid threshold of \$17,500 established by the Local Public Contracts Law.)

- 369-16 Resolution rescinding Resolution 330-10 “Resolution authorizing the County of Cape May to enter into Encroachment, License and Indemnification Agreements with Landis Thirty-Nine, Inc., regarding the County’s Right-of-Way along Landis Avenue, City of Sea Isle City”.
(This Resolution rescinds Resolution 330-10 “Resolution authorizing the County of Cape May to Enter into Encroachment, License and Indemnification agreement with Landis Thirty-Nine LLC, Inc. regarding the County’s right of way along Landis Avenue, City of Sea Isle City”).
- 370-16 Resolution authorizing the County of Cape May to enter into Encroachment, License and Indemnification Agreements with Landis Thirty-Nine, Inc., regarding the County’s Right-of-Way along Landis Avenue, City of Sea Isle City.
(This Resolution authorizes a formal agreement between the County of Cape May and the owner of said property to allow for an encroachment into the County right-of-way of Landis Avenue, Sea Isle City.)

Freeholders	Ayes	Nays	Abstain	Absent	Motion	Second
Mr. Desiderio	X					
Ms. Gabor	X					
Ms. Hayes	X					X
Mr. Morey	X				X	
Mr. Thornton	X					

MOTION TO PAY BILLS AND CHECKS BE TRANSFERRED TO THE COUNTY

PUBLIC COMMENTS

ADJOURN

**CAUCUS MEETING OF THE BOARD OF CHOSEN FREEHOLDERS
HELD ON TUESDAY, APRIL 12, 2016 AT 5:30 P.M.
IN THE COUNTY ADMINISTRATION BUILDING
4 MOORE ROAD
CAPE MAY COURT HOUSE, NEW JERSEY**

ROLL CALL

- Discussion:
1. Kevin Lare- Purchasing Report
2. Dale Foster - Engineer's Update
3. Introduction - Cumberland/Salem WIB Members
4. Dr. Peter Bosak - Proposed Water Management Project in Diamond Beach
5. Leslie Gimeno – Green Creek Estuary Sustainability Project

ADJOURN